

INTERNSHIP PROGRAMME - 11 POSTS
R 6 500,00 PER MONTH x 24 MONTHS

The Eastern Cape Liquor Board presents exciting opportunities / positions for unemployed graduates between the ages of 18 and 35 through its Internship Programme. Successful applicants will be appointed for 24 months and will undergo on-the-job development training that will be crucial for them to enter the formal job market.

To qualify for the ECLB Internship Programme, a candidate should:

- Unemployed graduate between 18 and 35 years of age
- Have completed a Degree/National Diploma (NQF 6) or Honours or Masters in the under-mentioned disciplines/fields of study from accredited Institutions of Higher Learning
- Must be a South African citizen
- Must have not participated in any internship in the Public Service.

The organisation is looking for interns to be exposed in the following fields of work for a period of 24 months subject to the conditions of its internship programme.

Reference Number	Required Study Fields	No of Interns
ECLB- REF (001)	Human Resources Management / Organisation Development / Industrial Psychology	1
ECLB- REF (002)	Supply Chain Management / Logistics	1
ECLB- REF (003)	Business Administration / Public Management / Management Sciences / Social Sciences	2
ECLB- REF (004)	ICT/ Computer Science / Database / System Development	2
ECLB- REF (005)	Legal Services / Legal Secretary / Paralegal	1
ECLB- REF (006)	Financial Management	2
ECLB- REF (007)	Communication Science / Journalism / Public Relations	2

Mr. M. Gobingca (Chairperson), Dr M. Mboto, Ms N. N. Nongogo, Mr. W. Manthe, CEO: Dr N. Makala (D. Admin)

10 Beacon Bay Crossing, Bonza Bay Road, Beacon Bay, East London, 5247, P.O. Box 15147, Beacon Bay, 5205, Tel: +27 (0)43 700 0900

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PROJECT FACILITATORS (17 POSTS)
R6 500,00 PER MONTH X 24 MONTHS

The Eastern Cape Liquor Board presents exciting opportunities for unemployed graduates between the ages of 18 and 35 to participate in the Alcohol Harm Reduction Project that is implemented in all the Eastern Cape Province institutions of higher learning in the. Successful applicants will be appointed for 24 months.

REQUIREMENTS: -

To qualify for the ECLB Internship Programme, a candidate should:

- Be an unemployed graduate between 18 and 35 years;
- Have Matric/Grade 12;
- Have completed a Degree/National Diploma (NQF 6) or Honours or Masters in disciplines/fields of study from accredited Institutions of Higher Learning;
- Must be a South African citizen

KEY PERFORMANCE AREAS:

- To run the anti-alcohol abuse campaign
 - To ensure that projects are managed in their entirety across all University departments
 - To coordinate projects in universities
 - To provide constructive feedbacks and reporting to Social Accountability Division
 - Planning of anti-alcohol abuse events in universities
 - Plan and manage services provided by external stakeholders
 - Leading, communicating clearly, team motivation and conflict resolution
 - Motivating team members and students
 - Relay anti-alcohol abuse messages.
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FOR THE ABOVE POSITIONS:

Applications should be sent as ONE PDF DOCUMENT which must include application letter, CV, ID, with copies of qualifications to: recruitment@eclb.co.za or Hand deliver: Eastern Cape Liquor Board, Shop No.10, Beacon Bay Crossing, Beacon Bay, 5247. Failure to do so, please consider your application unsuccessfully.

The Eastern Cape Liquor Board is an equal opportunity organisation. The Board reserves the right not to make any appointment for these positions. Should you not receive any correspondence within 30 days after the closing date, please consider your application as being unsuccessful.

NB: Due to the number of applications expected, only shortlisted candidates will receive correspondence, however the Board would like to thank you for showing interest.

Please note: Z83 application forms, and faxed applications will not be accepted.

CLOSING DATE: 15 NOVEMBER 2024

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