



W&RSETA 2025 BURSARY SCHEME

The Wholesale and Retail Sector Education and Training Authority (W&RSETA) invites **public and private TVET and HET institutions, bursary administrators, W&RSETA levy-paying entities and Retail Chairs** to apply for bursaries for retail and related qualifications. Preference will be given to students enrolled for the 2025 academic year on qualifications that address the **Sectoral Priority Occupations and Interventions (HTFV’s) and Emerging Occupations** identified in the Sector Skills Plan. Retail related qualifications as listed below may also be considered:

- Food Technology / Food Security
- Business Management / Administration
- Financial Accounting / Management
- Office Management
- Human Resources
- Credit Management
- Operations Management
- Clothing Technology / Production
- Supply Chain Management
- ICT / 4 IR programmes

1. Qualifying Academic Programmes:

- Academic programmes comprising higher certificates, degrees or diplomas at NQF levels 5-7
- NCV programmes at Levels 2 – 4
- NATED qualifications N4 - N6 at TVET colleges
- Occupational Qualifications registered by the QCTO at NQF level 5 – 7(not learnerships)

2. Qualifying Entities / Institutions:

The following stakeholders are eligible to apply for bursary funding:

- Public HETIs and TVET colleges
- Private HETIs and TVET colleges
- W&RSETA Levy-paying entities
- Bursary service providers/administrators
- Retail Chairs

3. Submission Requirements

- All applications must be made on the W&RSETA MIS for the 2025 Bursary Project.
- Public and Private HETIs and TVET Colleges must submit the following supporting documentation as one submission on MIS during the application process:
 - Institution’s proof of registration
 - Proof of programme accreditation with the relevant quality assurance body
- Bursary Administrators and Employers may submit the various Institutions proof of registration and programme accreditation documentation with the signed Award Letter once an allocation has been made and accepted.
- Successful entities will be expected to enter into an agreement with the W&RSETA for the duration of the qualification period of the funded students.
- Applicants must provide the W&RSETA with the following documents upon acceptance of the Award Letter to confirm the allocation:
 - List of selected registered students as aligned to the field of studies listed above
 - Cost schedule per course and student
 - Proof of course costing

- Strategy to recruit W&RSETA bursars
- Proof of Institutional registration and programme accreditation (Bursary Administrators & Employers)
- Entities will be responsible for the recruitment and registration of qualifying students on the W&RSETA Management Information System (MIS).

4. Bursary Beneficiaries:

- South African citizens (below 35 years if unemployed).
- Accepted or registered with the institution for the study areas listed above.
- Preference will be given to students classified as “missing middle” based on parental income between R350 000 – R600 000 as identified by the Institution.

5. Application Process:

- Applications must be made on-line via the stakeholder portal on the W&RSETA website: www.wrseta.org.za
- Proof of the institution’s registration and programme approval with the relevant quality assurance body must be uploaded with the application on the MIS (as per section 3 above)
- The provincial offices will provide guidance for first time applicants and access to the MIS.
- The W&RSETA will not receive applications from individual students and all applications must be made via the qualifying entities listed in section 2 of this advert.
- The funding window deadline is **21 February 2025.**
- Applications will be evaluated by the W&RSETA provincial offices where the applicant is based.
- Allocations will be made to successful applicants in the form of an Award Letter that will be generated from the MIS by no later than **15 April 2025.**
- Upon acceptance of the Award Letter, the applicant may commence with bursar registrations on the MIS.
- Contracts will be concluded for all bursar registrations that are approved by the W&RSETA on the MIS.

Funding Structure:

- Funding will be awarded at the discretion of the W&RSETA, based on the availability of funds.
- Funding will be awarded to students for the 2025 academic year as per the **approved funding structure.**
- Funding will be allocated towards tuition, books/stationery fees and an incidental / student allowance.
- Contracts will be concluded after bursar registrations are approved by the W&RSETA on the MIS.
- Payments will be processed upon receipt of a compliant Grant Claim form once the contract is concluded.

Please submit the costing schedule and requested documentation to the relevant provincial office below:

Regional Office Contact Details:			
Province	Contact Person	Contact Number	Provincial E-mail
Eastern Cape	Mzamo Matyobeni	043 726 3281	mmatyobeni@wrseta.org.za
Western Cape	Ashley Goliath	021 561 6500	agoliath@wrseta.org.za
KwaZulu-Natal	Angel Gambushe	031 277 0500	agambushe@wrseta.org.za
Gauteng North	Lekgethile Mothoa	012 430 4930	lmothoa@wrseta.org.za
Gauteng South	Jephrey Nene	011 656 0085	jnene@wrseta.org.za
Limpopo	Sipho Khosa	015 291 2237	skhosa@wrseta.org.za
Mpumalanga	Portia Chiloane	013 690 1214	pchiloane@wrseta.org.za
North West	Memby Mmolotsi	014 592 0483	mmmolotsi@wrseta.org.za
Northern Cape	Kabelo Thembu	053 831 4117	kthembu@wrseta.org.za
Free State	Senzenina Moroe	051 444 0766	smoroe@wrseta.org.za