

SAHPRA Business Administration Learnerships 2025 / 2026

The South African Health Products Regulatory Authority (SAHPRA) invites unemployed South Africans to apply for the **Business Administration Learnership Programme 2025/2026**.

Learnership Application Closing Date: 05 September 2025

Learnership Location: Pretoria, Gauteng, South Africa

About the Learnership

SAHPRA, in partnership with the Health and Welfare Sector Education and Training Authority (HWSETA), is offering a **12-month learnership programme** that leads to a **Further Education and Training Certificate: Business Administration (NQF Level 4)**.

This exciting programme equips participants with both **theoretical knowledge** and **practical workplace experience** in administration, while contributing to SAHPRA's vital mission of safeguarding public health through regulating medicines, medical devices, and related health products.

Minimum Requirements

To qualify for the programme, applicants must:

- Have a **Grade 12 (Matric)** or **N4/N5/N6 certificate**
- Be a **South African citizen** with a valid SA ID
- Be **between 18 and 35 years old**
- Be **currently unemployed** and not enrolled in any other learnership
- Have a **clear credit record** and **no criminal record**
- Reside in or be willing to travel to **Pretoria** for training and workplace activities

Preference will be given to applicants from designated groups and persons with disabilities.

Programme Structure and Benefits

- **Duration:** 12 months, full-time
- **Qualification:** NQF Level 4 in Business Administration

- **Training:** Accredited theoretical sessions + workplace practical training at SAHPRA offices in Pretoria
- **Stipend:** Monthly allowance provided to support learners
- **Assessment:** Continuous competency evaluations + final Portfolio of Evidence (PoE)
- **Outcome:** A nationally recognised certificate plus valuable experience in healthcare administration

Key Duties of Learners

- Attend all training sessions and complete assessments successfully
- Gain hands-on administrative experience (document management, event coordination, workflow support)
- Compile and submit a final **Portfolio of Evidence**
- Contribute to SAHPRA's regulatory processes and efficiency

How to Apply

Click here to apply for the [SAHPRA Learnership Programme 2025/2026](#)

Applications must include:

- Certified copy of ID
- Certified copy of Grade 12 or N4–N6 certificate
- Any other supporting documents

Note: Applications are accepted **online only**. No email or postal applications will be considered.

Enquiries (not for applications): Ms K Mabuza – khanyisile.mabuza@sahpra.org.za

Important Dates

- **Closing Date:** 05 September 2025 at 16:00
- If no response is received within one month after the closing date, consider the application unsuccessful.