

# The Mvula Trust Contracts & Compliance Internships 2025

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Deadline: 10 August 2025

Location: Midrand, South Africa

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This is an excellent opportunity for a recent LLB graduate to gain exposure in contract law, compliance, and procurement law, particularly within the infrastructure development and NGO environment.

As an Intern: Contracts & Compliance, you will:

- Assist with contract drafting, vetting, interpretation, and execution
- Advise internal stakeholders on contractual and compliance matters
- Liaise with clients, project managers, and finance on contracts and pricing
- Maintain contractual records and manage correspondence
- Help develop policies and SOPs aligned with legislation
- Contribute to risk identification and mitigation
- Attend stakeholder meetings and workshops
- Provide legal opinions to prevent litigation
- Gain practical insight into construction industry contracts and NGO operations

### Minimum Requirements

- Bachelor of Laws (LLB) Degree
- 0–1 year of experience (graduates welcome)
- Basic knowledge of:
  - Interpretation of statutes
  - Contract law (drafting & interpretation)
  - Compliance and procurement law
- Understanding of construction contracts is advantageous
- Proficient in MS Office: Word, Excel, Outlook, PowerPoint

### How to apply

Email your **CV only** (no certificates or testimonials) to: [recruitment@themvulatrust.org.za](mailto:recruitment@themvulatrust.org.za)